



Surety Bail Bond Individual Renewal License Application Checklist

Application Requirements for [RESIDENT](#) Applicants:

- Complete [7 CE credits](#) (1 of which must be approved as Ethics) from an Ohio approved [CE provider](#).
- Review [Ohio CE Transcript](#) to determine if all completed CE credits have been reported to the Department.
- Complete online [Renewal application](#) only **AFTER** CE requirements have been completed.
- Pay non-refundable filing fee of \$150.00.
- Submit any necessary supporting documents to the Department or [NIPR Attachment Warehouse](#).

Application Requirements for [NON-RESIDENT](#) Applicants:

- Must have an active Surety Bail Bond license in home state.
- Complete online [renewal application](#).
- Pay non-refundable filing fee of \$150.00.
- Submit any necessary supporting documents to the Department or [NIPR Attachment Warehouse](#).

Application Requirements for Applicants Requesting License Renewal **AFTER License Expiration Date:**

- If submitting license renewal application and/or completing required CE during the one month late renewal period, pay non-refundable Late Renewal Fee of \$50.00.
- If submitting license renewal application and/or completing required CE during the license reinstatement period, pay non-refundable Late Renewal Fee of \$100.00.

**NOTE: APPLICATIONS SUBMITTED WITHOUT ALL OF THE ABOVE LISTED ITEMS
WILL BE RETURNED TO THE APPLICANT AS INCOMPLETE.**