



License Application Checklist

Major Lines Business Entity Initial License Application Checklist

Lines of Authority:

- **Accident & Health:** Insurance coverage for sickness, bodily injury, or accidental death, and may include benefits for disability income.
- **Casualty:** Insurance coverage against legal liability, including coverage for death, injury, or disability or damage to real or personal property.
- **Life:** Insurance coverage on human lives, including benefits of endowment and annuities, and may include benefits in the event of death or dismemberment by accident and benefits for disability income.
- **Personal:** Property and casualty insurance coverage sold to individuals and families for non-commercial purposes.
- **Property:** Insurance coverage for the direct or consequential loss or damage to property of any kind.
- **Variable Life & Variable Annuity Products:** Insurance coverage provided under variable life insurance contracts and variable annuities.

All Applicants:

- Non-refundable filing fee of \$10.00 per line of authority. [ORC section 3905.40(C)]
(Check or money order made payable to the “State of Ohio Treasurer”; credit card or ACH accepted with online application.)
- Completed uniform application for business entity license: [ORC sections 3905.05(B) and 3905.07(A)(3)]
 - Online Application
- Name of each partner, officer, member, manager or director of the entity.
- Name of each employee designated to act as an agent for the entity.
- FINRA Central Registration Depository (CRD) number of the entity (if applying for variable annuity line of authority.)

Additional Requirements for RESIDENT Applicants:

- Resident business entity applicants must be registered and in good standing with the Ohio Secretary of State before applying for a license. Contact the Ohio Secretary of State at (877) 767-6446 or www.sos.state.oh.us for registration requirements. [OAC section 3901-5-09(H)(1)(c)]

Additional Requirements for NONRESIDENT Applicants:

- Must have an active business entity license in home state.
- If required, non-resident business entities should register with the Ohio Secretary of State before doing business in Ohio. Contact the Ohio Secretary of State at (877) 767-6446 or www.sos.state.oh.us for registration requirements. [OAC section 3901-5-09(I)(5)]

**NOTE: APPLICATIONS SUBMITTED WITHOUT ALL OF THE ABOVE LISTED ITEMS
WILL BE RETURNED TO THE APPLICANT AS INCOMPLETE.**